

MEMO 030 - TRAINING & BUSINESS DEV'T GROUP - 2025

FROM: Megaworld International - Business Development Group
TO: Territory Heads/Deputy Heads/Core Group Members
CC: MMA/Team Leaders
RE: Policy for MP, MB II and MB III Accreditation Process
DATE: September 22, 2025

In line with our commitment to maintaining a streamlined and compliant accreditation process, please be informed of the following policy updates for **MP, MB II, and MB III**:

1. Endorsement Requirement

Before signing any contract whether through Live Form, soft copy, or hard copy, Territory Heads (THs) or Core Group Members (CGMs) must first submit an endorsement letter approved by the Executive Vice President and Managing Director.

2. Contract Hold Without Approval

Any contract submitted without the required endorsement will be placed on hold until the proper documentation is provided.

3. Standard Contracts

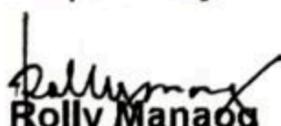
The Business Development Team will release Standard Contracts only after approval has been secured.

This policy supersedes all previously communicated guidelines regarding the online accreditation process (Live Form) and IPA documentation requirements.

We appreciate your full compliance and cooperation in implementing this policy. Should you have any questions or clarifications, please do not hesitate to reach out to the Business Development Group.

This policy will be implemented by the Business Development Group effective October 1, 2025.

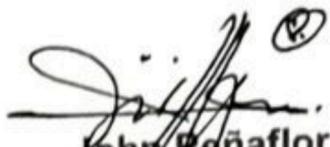
Prepared by:

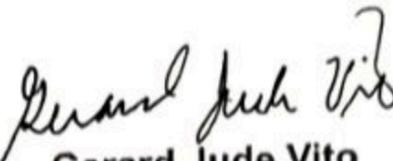

Rolly Manao
Junior Supervisor

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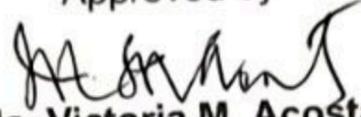
Noted by:


Marinelle Arce-Labit
Junior Manager


John Peñaflor
Assistant Vice President


Gerard Jude Vito
Vice President

Approved by:


Ma. Victoria M. Acosta
Executive Vice President and Managing Director