

**MEMO 009 – TRAINING & BUSINESS DEV'T. GROUP –2018 (Module 1)**

**FROM:** Megaworld International –Training Group  
**TO:** Training and Business Development Group  
**CC:** MMA/ GROUP HEADS/ADMIN.  
**RE:** Module 1: Company Profile  
**DATE:** March 1, 2018

---

Dear Trainers,

This serves as an official statement that **all Training Staff** will have to present **“Module 1: Company Profile”** to both training sessions for networks and core group members, **effectively immediately.**

More so, we can only ask our pool of Sales Assistants to present the said module, **only if there are trainers who are unavailable** for scheduled training sessions and/or if there are urgent tasks needed to accomplish.

Please be advised.

Prepared by:

**JOHN PEÑAFLO**  
Assistant Manager, Training Group



3/1

Noted by:

**GERARD JUDE VITO**  
SAVP, Training and Business Dev't.

*Gerard Jude Vito 3/1/18*

Approved by:

**MA. VICTORIA ACOSTA**  
Senior Vice President

*Victoria Acosta 3/1/18*