

**MEMO 031 - TRAINING & BUSINESS DEV'T GROUP - 2025**

FROM: Megaworld International - Business Development Group  
TO: Territory Heads/Deputy Heads/Core Group Members  
CC: MMA/Team Leaders  
RE: Alignment of Sales Agency Agreement (SAA) Duration with 4-Month Contract  
Implementation for IPAs  
DATE: October 10, 2025

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In connection with the implementation of the **4-month contract effective July 1, 2025**, as released by the MWI Admin Team, please be informed that the Business Development Group has aligned the terms and duration of the Sales Agency Agreement (SAA) for the following positions:

- **Marketing Associate**
- **Senior Marketing Associate**
- **Marketing Manager**
- **Marketing Director**
- **Marketing Broker I, II, and III**
- **Marketing Partner**

This alignment ensures consistency with the approved contract period and related administrative guidelines.

This policy will be implemented by the **Business Development Group effective July 1, 2025**.

Prepared by:

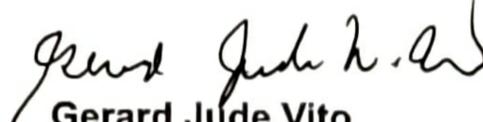
  
**Rolly Manao**  
Junior Supervisor

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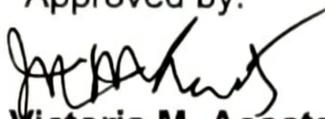
Noted by:

  
**Marinelle Arce-Labit**  
Junior Manager

  
**John Peñaflor**  
Assistant Vice President

  
**Gerard Jude Vito**  
First Vice President

Approved by:

  
**Ma. Victoria M. Acosta**  
Executive Vice President and Managing Director