



MEGAWORLD

Rolly D. Manaog <rmanaog.global@megaworld-marketing.com>

Fwd: MEMO : 0001 B.D. 2015 - REVISED Marketing Manager / Marketing Associate Sales Agency Agreement (series of 2015)

1 message

Marinelle Labit <marinellelabit.megaworld@gmail.com>

Mon, Feb 9, 2026 at 9:14 AM

To: Manel Arce Labit <malabit@megaworld-marketing.com>, jpenaflor@megaworld-marketing.com, rmanaog.global@megaworld-marketing.com, dpalisoc.global@megaworld-marketing.com

----- Forwarded message -----

From: **Gerard Jude Ramos Vito** <geno_gatcha@yahoo.com>

Date: Mon, Jan 5, 2015 at 12:22 PM

Subject: MEMO : 0001 B.D. 2015 - REVISED Marketing Manager / Marketing Associate Sales Agency Agreement (series of 2015)

To: ccalangan.megaworld@gmail.com <ccalangan.megaworld@gmail.com>, mbcopus@yahoo.com <mbcopus@yahoo.com>, internationalluxuryproperties@yahoo.com <internationalluxuryproperties@yahoo.com>, angelie91605@yahoo.com <angelie91605@yahoo.com>, joelaguada.megaworld@gmail.com <joelaguada.megaworld@gmail.com>, Ethel Lim <eu2megaworld.fvp@gmail.com>, RRR Yahoo <anne_roma@yahoo.com>, rich cruz <r_cruz88@yahoo.com>, Zenaida Marquez <zmm.mega2014@aol.com>
Cc: ellainecruz.megaworld@gmail.com <ellainecruz.megaworld@gmail.com>, marinellelabit.megaworld@gmail.com <marinellelabit.megaworld@gmail.com>, mma 2015 <acostamarivic1014@gmail.com>, intl operations Ryan Vasquez <rcv.megaworld@gmail.com>, Philip H. Danao <pdanao@megaworldcorp.com>, intl jemleo saranillo <jemleosaranillo@gmail.com>, johnp.mwintl@gmail.com <johnp.mwintl@gmail.com>, Cellini Reina Garcia <crvgarcia.megaworld@gmail.com>, nalainechua_megaworld@yahoo.com <nalainechua_megaworld@yahoo.com>, MEGA OPERATIONS Chua <vec.megaworld@gmail.com>

Dear VP's ;

The Business Development team would like to officially forward to you the REVISED Marketing Manager / Marketing Associate Sales Agency Agreement which you can use as you recruit new members for your team this 2015.

The revised form includes the ff :

- 1) New regions (page 1) ;
- 2) New Countries (page 1) ;
- 3) New positions (page 2) ;
- 4) New projects (Annex A).

Please be advised that the Business Development team will ONLY accept pages 1, 2, and 3 together with a scanned copy of the LATEST PASSPORT. Pages 4 to 17 will be retained by the MM/MA for their reference.

We encourage that your RAO's make a quality checking before submission. We shall e-mail the revised S.O. agreement on a separate e-mail.

Good luck and Happy New Year!

God bless.

GERARD JUDE RAMOS VITO
Head - Business Development and Training

+639 177 264 999

___ NEW

___ RENEWAL

<p>REGION</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">___ ASIA PACIFIC 1</td> <td style="width: 33%;">___ EUROPE 1</td> <td style="width: 33%;">___ MIDDLE EAST 1</td> </tr> <tr> <td>___ ASIA PACIFIC 2</td> <td>___ EUROPE 2</td> <td>___ MIDDLE EAST 2</td> </tr> <tr> <td>___ NORTH AMERICA 1</td> <td></td> <td>___ OTHERS</td> </tr> <tr> <td>___ NORTH AMERICA 2</td> <td></td> <td></td> </tr> <tr> <td>___ NORTH AMERICA 3</td> <td></td> <td></td> </tr> </table>	___ ASIA PACIFIC 1	___ EUROPE 1	___ MIDDLE EAST 1	___ ASIA PACIFIC 2	___ EUROPE 2	___ MIDDLE EAST 2	___ NORTH AMERICA 1		___ OTHERS	___ NORTH AMERICA 2			___ NORTH AMERICA 3			<p style="text-align: center;">CURRENT ID PICTURE</p>
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<p>COUNTRY</p> <table style="width: 100%; border: none;"> <tr> <td>___ Austria</td> <td>___ Denmark</td> <td>___ Iceland</td> <td>___ Luxemburg</td> <td>___ Russia</td> <td>___ UK</td> </tr> <tr> <td>___ Australia</td> <td>___ Estonia</td> <td>___ India</td> <td>___ Macau</td> <td>___ Romania</td> <td>___ USA</td> </tr> <tr> <td>___ Bahrain</td> <td>___ Erbil</td> <td>___ Indonesia</td> <td>___ Malaysia</td> <td>___ Saudi Arabia</td> <td>___ Other Country:</td> </tr> <tr> <td>___ Brazil</td> <td>___ Finland</td> <td>___ Ireland</td> <td>___ Monaco</td> <td>___ Singapore</td> <td>_____</td> </tr> <tr> <td>___ Belgium</td> <td>___ France</td> <td>___ Israel</td> <td>___ Morocco</td> <td>___ Spain</td> <td>(STATE/CITY)</td> </tr> <tr> <td>___ Cambodia</td> <td>___ Germany</td> <td>___ Italy</td> <td>___ Netherland</td> <td>___ Sweden</td> <td></td> </tr> <tr> <td>___ Canada</td> <td>___ Gibraltar</td> <td>___ Japan</td> <td>___ Norway</td> <td>___ Switzerland</td> <td></td> </tr> <tr> <td>___ China</td> <td>___ Greece</td> <td>___ Korea</td> <td>___ Oman</td> <td>___ Taiwan</td> <td></td> </tr> <tr> <td>___ Czech Republic</td> <td>___ Hong Kong</td> <td>___ Kuwait</td> <td>___ Poland</td> <td>___ Turkey</td> <td></td> </tr> <tr> <td></td> <td>___ Hungary</td> <td>___ Lithuania</td> <td>___ Qatar</td> <td>___ UAE</td> <td></td> </tr> </table>	___ Austria	___ Denmark	___ Iceland	___ Luxemburg	___ Russia	___ UK	___ Australia	___ Estonia	___ India	___ Macau	___ Romania	___ USA	___ Bahrain	___ Erbil	___ Indonesia	___ Malaysia	___ Saudi Arabia	___ Other Country:	___ Brazil	___ Finland	___ Ireland	___ Monaco	___ Singapore	_____	___ Belgium	___ France	___ Israel	___ Morocco	___ Spain	(STATE/CITY)	___ Cambodia	___ Germany	___ Italy	___ Netherland	___ Sweden		___ Canada	___ Gibraltar	___ Japan	___ Norway	___ Switzerland		___ China	___ Greece	___ Korea	___ Oman	___ Taiwan		___ Czech Republic	___ Hong Kong	___ Kuwait	___ Poland	___ Turkey			___ Hungary	___ Lithuania	___ Qatar	___ UAE		
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**SALES AGENCY AGREEMENT
MARKETING ASSOCIATE (M.A.)**

Date: _____

Dear _____, (Name of Marketing Associate)

We are pleased to execute a (6) six-month agency agreement with you in connection with the sales of our projects. During the period of this agreement, you are authorized to represent yourself as a Marketing Associate of the International Marketing Division of Megaworld Corporation.

The following terms and conditions shall govern our agreement:

- 1. Term : Six (6) months
- 2. Project Listing : See Annex A
- 3. Commission : You shall be entitled to commission rates as specified in Annex B I

Such commission is payable according to existing company sales policies as specified in Annex B II

- 4. Quota : You are required to produce a minimum personal sales volume of FIFTEEN MILLION PESOS (P15,000,000.00) in six (6) consecutive months

5. Notwithstanding the six-month term as provided herein, it is hereby agreed that this agreement may be sooner or later terminated by the company for causes such as violation of any company policies, rules and procedures, or failure to meet the requirements during the prescribed 6-month term.
6. Conversely, this agreement may be renewed based on your satisfactory performance as reviewed by the company during the term or by your mutual agreement.
7. During the term of this agreement, you shall abide by all the rules, regulations, policies, and decisions of the management, specifically on, but not limited to, settlement of sales conflicts and action taken on the results of your semiannual evaluation.

We look forward to a mutually beneficial relationship with you.

 (Signature over Printed Name)
 Vice President – Sales

 (Signature over Printed Name)
 Assistant Vice President

(To be filled-up by the Marketing Associate
 for business cards)

 (Signature over printed name)
 Marketing Manager

 (Signature over Printed Name)
 Marketing Associate
 Address:
 Tel. No.:
 Fax No.:
 Tax Identification No:
 E-mail:
 Viber No:
 Passport No.
 Passport ID or Any Government ID

 (Signature over printed Name)
 Satellite Office Signatory

 (Signature over printed name)
 Satellite Office Company Name

 (Signature over printed name)
 Assistant Country Manager

 (Signature over Printed Name)
 Country Manager

 (Signature over Printed Name)
 Senior Country Manager

Recruited by:

 Date

 (Signature over Printed Name)

FOR COMMISSION PURPOSES

Date: _____

Dear Sir/Madam:

THIS IS TO AUTHORIZE MEGAWORLD CORPORATION TO DEPOSIT TO MY

Bank _____ Branch _____ Metro
Manila
Provincial

Savings Account Name: _____

Savings Account No.: _____

Current Account No.: _____

Sincerely yours,

Signature over printed name
Marketing Associate

NOTE: MANNER OF RELEASE OF COMMISSIONS

1. Megaworld International will deposit commissions/checks to the account specified above;
2. Commissions will be in Philippine Pesos;
3. Kindly provide the correct and updated bank account details;
4. For provincial branches, applicable bank charges apply.

Please attach (2) valid government ID's or scanned copy of your latest passport and return pages 1-3 to Megaworld International Office.



Date: _____

Dear Mr./Ms. _____

Thank you very much for joining our growing **Megaworld Corporation- International Marketing Division** family!

It is my distinct privilege to welcome you to our group of dynamic and driven real estate sales professionals operating in key territories all over the world. Just like them, you were accepted because of your knowledge, attitudes, skills and integrity that form the core of our business. It is our fervent hope that you will share in the corporate values we espouse towards the achievement of our corporate vision and dreams. In the process, we hope you achieve yours too.

We wish you all the best. Welcome to our world! Welcome to Megaworld!

Sincerely,


MS. MARIVIC M. ACOSTA
Senior Vice-President

**SALES AGENCY AGREEMENT
MARKETING ASSOCIATE**

We are pleased to execute a (6) six-month agency agreement with you in connection with the sales of our projects. During the period of this agreement, you are authorized to represent yourself as a Marketing Associate of the International Marketing Division of Megaworld Corporation.

The following terms and conditions shall govern our agreement:

1. Term :Six (6) months
2. Project Listing : See Annex A
3. Commission :You shall be entitled to commission rates as specified in Annex B I

Such commission is payable according to existing company sales policies as specified in Annex B II
4. Quota :You are required to produce a minimum personal sales volume of FIFTEEN MILLION PESOS (P15,000,000.00) in six (6) consecutive months
5. Notwithstanding the six-month term as provided herein, it is hereby agreed that this agreement may be sooner or later terminated by the company for causes such as violation of any company policies, rules and procedures, or failure to meet the requirements during the prescribed 6-month term.
6. Conversely, this agreement may be renewed based on your satisfactory performance as reviewed by the company during the term or by your mutual agreement.
7. During the term of this agreement, you shall abide by all the rules, regulations, policies, and decisions of the management, specifically on, but not limited to, settlement of sales conflicts and action taken on the results of your semiannual evaluation.

We look forward to a mutually beneficial relationship with you.

ANNEX "A"

LIST OF PROJECTS PER DEVELOPER		
DEVELOPER	PROJECT	LOCATION
MEGAWORLD		
	Bayshore (Phase 1, 2)	Entertainment City Parañaque
	Kingsford Hotel	Bayshore City
	One Uptown Residence	BGC : Uptown Bonifacio
	Uptown Park Suites Tower 1 & 2	BGC : Uptown Bonifacio
	Uptown Ritz	BGC : Uptown Bonifacio
	8 Newtown Blvd.	Cebu
	Mactan Belmont Hotel	Cebu
	One Manchester Place	Cebu
	One Pacific Residence	Cebu
	Savoy Hotel Mactan	Cebu
	The Palladium	Iloilo -Business Park
	Lafayette ParkSquare	Iloilo
	One Madison Place (1, 2, 3)	Iloilo
	Greenbelt Hamilton Tower 1 & 2	Makati
	Greenbelt Madison	Makati
	One,Two,Three Central	Makati
	Paseo Heights	Makati
	Salcedo SkySuites	Makati
	The Florence	McKinley Hill
	Tuscany Private Estates	McKinley Hill
	Venice Luxury Residences	McKinley Hill
	Viceroy (1, 2, 3, 4)	McKinley Hill
	101 Newport Blvd.	Newport City
	150 Newport Blvd.	Newport City
	81 Newport Blvd.	Newport City
	GolfHill Gardens	Quezon City
	City Place	Manila
	Noble Place	Manila
	One Eastwood Avenue (1, 2)	Eastwood City

ANNEX "A"

GERI		
(Global Estates Resorts Inc.)		
	Belmont Hotel Boracay	Boracay
	Oceanway Residences	Boracay
	Newcoast Village	Boracay
	Savoy Hotel Boracay	Boracay
	Sta. Barbara Heights	Iloilo
	TwinLakes:	Tagaytay
	Domaine Le Jardin (H&L)	Tagaytay
	Vineyard Residences:	Tagaytay
	Merlot	Tagaytay
	Chardonnay	Tagaytay
	Shiraz	Tagaytay
	Alabang West	Las Pinas
MEGA / GERI		
	Pahara (in Southwoods City)	Cavite and Laguna
EMPIRE EAST		
	Metro Manila - Residential Condominiums:	
	Kasara	Pasig
	Pioneer Woodlands	Mandaluyong
	San Lorenzo Place	Makati
	The Rochester	Pasig
	Laguna - House & Lot Projects:	
	The Sonoma (Sta. Rosa)	Sta Rosa

ANNEX "A"

SUNTRUST	
Metro Manila - Residential Condominiums:	
Amadea	Quezon City
Ascentia (Sta. Ana)	Manila
Asmara (Near St. Luke)	Quezon City
Capitol Plaza	Quezon City
Kirana	Pasig
Shanata	Quezon City
Suntrust Solana (Near SM Manila)	Manila
Provincial -	
88 Gibraltar (Near Good Shepherd)	Baguio
One Lakeshore Drive in Davao City	Davao City
Cavite - House & Lot Projects:	
Cybergreen	Dasmariñas
Cyberville	Dasmariñas
Gentri Heights	Gen Trias
Governor's Hills	Gen Trias
Verona	Silang
Laguna - House & Lot Projects:	
Sentosa	Calamba
Lipa, Batangas - House & Lot Projects:	
Siena Hills	Lipa, Batangas

I. THE COMMISSION SCHEME IS BASED ON A THREE-TIER STRUCTURE:

Marketing Associate (MA) - first level in the structure. The MA receives a 2%-3% commission based on personal sales.

Marketing Manager (MM) – second level in the structure. The MM recruits/trains & manages the marketing associate.

Satellite Office (SO)– third level in the structure. It operates like a branch office and is responsible in developing and servicing the market within its territory. All marketing managers and marketing associates report directly to the satellite office in their territory.

COMMISSION RATES:

House & Lot, Lot Only:

(EMPIRE EAST LAND HOLDINGS, INC, SUNTRUST PROPERTIES INC.)

Marketing Associate (MA) 3.0%

Condominium

Marketing Associate (MA) - 2.0%

II. COMMISSION PROCESS SCHEDULE

1. CASH SALE: (For Megaworld, Empire East Land, and Suntrust Properties projects)
 - a. When 100% of Contract Price is paid, 100% of commission will be processed, provided:
 - a.1 a fully accomplished Request for Reservation and Offer to Purchase (RROP) and Buyer's Information Sheet (BIS) and other required documents are submitted to MI and transmitted to the concern developer
 - a.2 a signed Contract to Buy and Sell (CTS) is submitted and notarized by Megaworld
 - If no CTS, only 80% of commission will be processed.
 - 20% will be processed upon notarization of CTS.
2. DEFERRED SALES:
FOR MEGAWORLD CORPORATION PROJECTS (please see annex A)
 - a. When 5% of contract price is paid, 10% of commission will be processed
 - b. Each time 5% of contract price is paid, 10% of commission will be processed
3.
 - a. When 30% of the contract price is paid, the remaining balance or 50% of the commission will be processed based on the breakdown below
Breakdown of 50%

c.1 upon payment of 30%	(10%)
c.2 submission of signed CTS and already notarized	(20%)
c.3 submission of complete Post Dated Checks (PDCs) for the Monthly Amortizations are submitted	(20%)

Note 2: For projects with interest bearing financing scheme 5% of total contract should be based on the principal portion paid only.

FOR EMPIRE EAST LAND HOLDINGS, INC PROJECTS (please see annex A)

- a. When Reservation Fee and 5 Monthly Amortizations (MAs) are paid 30% of commission will be processed
- b. When another 6 MAs are paid another 30% of commission will be processed
- c. When another 5MAs plus 1 Lump sum are paid and with signed Contract to Sell (CTS) 40% balance on commission will be processed.

NOTE: For Megaworld and Empire East projects, client may pay through the following bank accounts of Megaworld Corp.

A. MEGAWORLD CORPORATION

1. PESO ACCOUNT

ACCOUNT NAME : MEGAWORLD CORPORATION
ACCOUNT NO. : Peso Savings Account # 123-800-2488
BANK : BANCO DE ORO
SWIFT CODE : BNORPHMM
BRANCH : TORDESILLAS Branch
ADDRESS : Unit 104 Salcedo Place Condominium
Tordesillas St., Salcedo Village, Makati City

2. USDOLLAR ACCOUNT

ACCOUNT NAME : MEGAWORLD CORPORATION
ACCOUNT NO. : US\$ Savings Account # 123-0011003
BANK : BANCO DE ORO
SWIFT CODE : BNORPHMM
BRANCH : TORDESILLAS Branch
ADDRESS : Unit 104 Salcedo Place Condominium
Tordesillas St., Salcedo Village, Makati City

Check payments should be payable to MEGAWORLD CORPORATION submitted/sent to Megaworld International's Office c/o Ms. Maria Lyn Añoso or Louie Buta at 12/F Petron Mega Plaza Building 358 Sen. Gil Puyat Ave., Makati City 1200 with telephone numbers (632) 8899115, 8899114, Fax (632) 8897393.

B. EMPIRE EAST PROJECTS

1. ALL PROJECTS EXCEPT PIONEER WOODLANDS AND SAN LORENZO PLACE

ACCOUNT NAME : EMPIRE EAST LAND HOLDINGS INC.
ACCOUNT NO. : Peso Account # 7-292-90814-4
BANK : METROBANK
BRANCH : Paseo de Roxas

ACCOUNT NAME : EMPIRE EAST LAND HOLDINGS INC.
ACCOUNT NO. : Peso Account # 00-124-000032-0
BANK : UNIONBANK
BRANCH : The World Centre Bldg.

ACCOUNT NAME : EMPIRE EAST LAND HOLDINGS INC.
ACCOUNT NO. : Peso Account # 8132-038687
BANK : CITIBANK
BRANCH : Paseo de Roxas

ACCOUNT NAME : EMPIRE EAST LAND HOLDINGS INC.
ACCOUNT NO. : Peso Account # 132-114761-5
BANK : UNITED COCONUT PLANTERS BANK
BRANCH : Alfaro

2. FOR PIONEER WOODLANDS

ACCOUNT NAME : EMPIRE EAST LAND HOLDINGS INC.
ACCOUNT NO. : Peso Account # 7-292-51897-4
BANK : METROBANK
BRANCH : Paseo de Roxas

3. FOR SAN LORENZO PLACE

ACCOUNT NAME : EMPIRE EAST LAND HOLDINGS INC.
ACCOUNT NO. : Peso Account # 7-292-51930-0
BANK : METROBANK
BRANCH : Paseo de Roxas

Check payments should be payable to EMPIRE EAST LAND HOLDINGS INC. submitted/sent to Megaworld International's Office c/o Ms. Maria Lyn Añoso or Louie Buta at 12/F Petron Mega Plaza Building 358 Sen. Gil Puyat Ave., Makati City 1200 with telephone numbers (632) 8899115, 8899114, Fax (632) 8897393.

C. GLOBAL-ESTATE RESORTS, INC. PROJECTS
ALL PROJECTS EXCEPT TWIN LAKES

1. PESO ACCOUNT

ACCOUNT NAME : GLOBAL-ESTATE RESORTS, INC.
ACCOUNT NO. : SA# 00-415-030448-6
BANK : BANCO DE ORO UNIBANK, INC.
BRANCH : Pasig-Meralco

2. DOLLAR ACCOUNT

ACCOUNT NAME : GLOBAL-ESTATE RESORTS, INC.
ACCOUNT NO. : \$SA# 10-415-032091-0
BANK : BANCO DE ORO UNIBANK, INC.
BRANCH : Pasig-Meralco

FOR TWIN LAKES

1. PESO ACCOUNT

ACCOUNT NAME : TWIN LAKES CORPORATION
ACCOUNT NO. : SA# 00-415-030790-6
BANK : BANCO DE ORO UNIBANK, INC.
BRANCH : Pasig-Meralco

2. DOLLAR ACCOUNT

ACCOUNT NAME : TWIN LAKES CORPORATION
ACCOUNT NO. : \$SA# 10-415-032106-2
BANK : BANCO DE ORO UNIBANK, INC.
BRANCH : Pasig-Meralco

Check payments should be payable to GLOBAL-ESTATE RESORTS, INC. (for Savoy, Newcoast, Oceanway and SBH Projects) and TWIN LAKES CORPORATION (for Twin Lakes Projects) and be submitted/sent to Megaworld International's Office c/ Ms. Maria Lyn Añoso or Louie Buta at 12/F Petron Mega Plaza Building 358 Sen. Gil Puyat Ave., Makati City 1200 with telephone numbers (632) 8899115, 8899114, Fax (632) 8897393.

D. BAYSHORE RESIDENTIAL RESORT

1. PESO ACCOUNT

ACCOUNT NAME : MANILA BAYSHORE PROPERTY HOLDINGS, INC.
ACCOUNT NO. : 1230078922
BANK : BANCO DE ORO

2. DOLLAR ACCOUNT

ACCOUNT NAME : MANILA BAYSHORE PROPERTY HOLDINGS, INC.
ACCOUNT NO. : 101230082814
BANK : BANCO DE ORO

Check payments should be payable to MANILA BAYSHORE PROPERTY HOLDINGS, INC. and be submitted/sent to Megaworld International's Office c/o Maria Lyn Añoso or Louie Buta at 12/F Petron Mega Plaza Building 358 Sen. Gil Puyat Ave., Makati City 1200 with telephone numbers (632) 8899115, 8899114, Fax (632) 8897393.

IMPORTANT NOTE:

For proper posting of payments and verification purposes, please ensure that *CLIENT'S FULL NAME, PROJECT AND UNIT* are indicated on all remittance slips and checks and should be forwarded thru fax at 632-889-7393 or thru email to the following persons-in charge:

Reservation Payments	: Barbie Bartolome – sig.mwi@gmail.com
Monthly Amortization Payments	
Retail: Suntrust Properties	: Maricris de la Cruz -ss6.mwi@gmail.com
GERI & EMPIRE	: Rose Ann Giron –ss12.mwi@gmail.com
Megaworld	: Sunshine Gabayno-ss7.mwi@gmail.com
Bulk:	
SPI Projects/ EELHI Projects	: Feliza Cabotaje – ss8.mwi@gmail.com
MEGA & GERI	: Nikko Tolentino – ss9.mwi@gmail.com
CCD Supervisors: Subsidiaries	: Louie Buta – ss2.mwi@gmail.com
Megaworld	: Maria Lyn Añoaso – ss1.mwi@gmail.com

Legend:

- SPI - Suntrust Properties Inc
- EELHI - Empire East Land Holdings, Inc
- MEGA - Megaworld Corporation
- GERI – Global Estates Resorts Inc.

FOR SUNTRUST PROJECTS (please see annex A)

a. When 1.% of the Contract Price is paid 5% of commissions will be processed provided:

a.1 Signed RROP and BIS are properly filled and already submitted with the approved terms of payments.

a.2 Each time 1.% of Contract Price is paid 5% of commissions will be processed, but for the last 5% to be processed, all in house financing requirements should have been submitted:

a2.1 **IN HOUSE FINANCING REQUIREMENTS:**

- a) Initial document requirements upon reservation
- b) Document requirements upon full DP
- c) If applicable (reservation or DP stage)

FOR OVERSEAS FILIPNO INVESTORS

1. Buyer's Information Sheet
2. Application for In-House Financing Form
3. Certificate of Employment & Compensation
4. Payslip (2 months latest)
5. **Birth Certificate (if single)/
Marriage Contract (if Married)/
Death Certificate (if widow/widower)**
2. ID Picture (1x1)-2 pcs. (including spouse, if married)
3. **Two(2) Government IDs (including spouse, if married)**
4. **Passport (current)**
5. Notarized Special power of Attorney (if buyer/spouse in abroad) (if applicable)
10. Two (2) Government IDs of Attorney-in-fact

FOR LOCALLY EMPLOYED:

1. Buyer's Information Sheet
2. Application for In-House Financing Form
3. Certificate of Employment & Compensation
4. Income Tax Return (Latest for the last 2 yrs)
5. Payslip (2 months latest)
6. **Birth Certificate (if single)/
Marriage Contract (if Married)/
Death Certificate (if widow/widower)**
7. ID Picture (1x1)-2 pcs. (Including spouse, if married)
8. **Two (2) Government IDs (including spouse, if married)**
9. **Community Tax Certificate**
10. Notarized Special power of Attorney (if buyer/spouse in abroad) (if applicable)
11. Affidavit of Income (for buyers who cannot submit proof of income)
12. Two (2) Government ID's of Attorney-in-fact

FOR SELF-EMPLOYED

1. Buyer's Information Sheet
2. Application for In-House Financing Form
3. Business Registration Permit
6. Income Tax Return (Latest for the last 2 yrs)
7. Audited Financial Statement
6. **Birth Certificate (if single)/
Marriage Contract (if Married)/
Death Certificate (if widow/widower)**
7. ID Picture (1x1)-2 pcs. (Including spouse, if married)
8. **Two (2) Government IDs (including spouse, if married)**
9. **Community Tax Certificate/Passport**
10. Notarized Special power of Attorney (if buyer/spouse in abroad) (if applicable)
11. Affidavit of Income (for buyers who cannot submit proof of income)
12. Two (2) Government IDs of Attorney-in-fact

Note: For Suntrust Properties, Inc. projects, client may send their payments through the following bank accounts:

1. PESO ACCOUNT

ACCOUNT NAME : SUNTRUST PROPERTIES, INC.
 ACCOUNT NO. : Peso Account # 00-8523-0112-52
 BANK : BANK OF THE PHIL. ISLAND
 SWIFT CODE : BOIPHMM
 ROUTING# : 02100021
 BRANCH : McKinley Hill fort Bonifacio Taguig City

ACCOUNT NAME : SUNTRUST PROPERTIES, INC.
 ACCOUNT NO. : Peso Account # 00-124-000029-0
 BANK : UNIONBANK OF THE PHILS.
 SWIFT CODE : UBPHPHMM
 BRANCH : G/f The World Centre Bldg.

2. USDOLLAR ACCOUNT

ACCOUNT NAME : SUNTRUST PROPERTIES, INC.
 ACCOUNT NO. : US\$ Account# 13-124-000108-8
 BANK : UNIONBANK OF THE PHILS.
 SWIFT CODE : UBPHPHMM
 BRANCH : G/f The World Centre Bldg

ACCOUNT NAME : SUNTRUST PROPERTIES, INC.
 ACCOUNT NO. : US\$ Account # 390-9623000-16
 BANK : PHILIPPINE NATIONAL BANK
 ROUTING# : 0260-0330-7
 BRANCH : Makati Avenue

Check payments should be payable to SUNTRUST PROPERTIES, INC submitted/sent to Megaworld International's Office c/ Ms. Maria Lyn Añoso or Louie Buta at 12/F Petron Mega Plaza Building 358 Sen. Gil Puyat Ave., Makati City 1200 with telephone numbers (632) 8314170, 8899114, Fax (632) 8897393.

Please make sure that client's full name, project and unit should be indicated on all remittance slips and should be forwarded to us thru email @ ss1.mwi@gmail.com and cc ss2.mwi@gmail.com or through fax at 632-8897393 c/o Ms. Maria Lyn Añoso or Louie Buta

III. MANNER OF RELEASE OF COMMISSIONS:

Megaworld will deposit commissions/checks to the account specified by the Satellite Office or Marketing Manager or Marketing Associate.

Commissions will be in Philippine Pesos.

All concerned sales agents should submit a letter authorizing Megaworld Corporation to deposit to the sales agents specified account number. (See page 17)

FOR COMMISSION PURPOSES

Date: _____

Dear Sir/Madam:

THIS IS TO AUTHORIZE MEGAWORLD CORPORATION TO DEPOSIT TO MY

Bank _____ Branch _____ Metro
Manila
Provincial

Savings Account Name: _____

Savings Account No.: _____

Current Account No.: _____

Sincerely yours,

Signature over printed name
Marketing Associate

NOTE: MANNER OF RELEASE OF COMMISSIONS

1. Megaworld International will deposit commissions/checks to the account specified above
2. Commissions will be in Philippine Pesos.
3. Kindly provide the correct and updated bank account details
4. For provincial branches, applicable bank charges apply.

Please attach (2) valid government ID's or scanned copy of your latest passport and return pages 1-3 to Megaworld International Office

___ NEW

___ RENEWAL

REGION ___ ASIA PACIFIC 1 ___ EUROPE 1 ___ MIDDLE EAST 1 ___ ASIA PACIFIC 2 ___ EUROPE 2 ___ MIDDLE EAST 2 ___ NORTH AMERICA 1 ___ OTHERS ___ NORTH AMERICA 2 ___ NORTH AMERICA 3	CURRENT ID PICTURE
--	-----------------------

COUNTRY ___ Austria ___ Denmark ___ Iceland ___ Luxemburg ___ Russia ___ UK ___ Australia ___ Estonia ___ India ___ Macau ___ Romania ___ USA ___ Bahrain ___ Erbil ___ Indonesia ___ Malaysia ___ Saudi Arabia ___ Other Country: ___ Brazil ___ Finland ___ Ireland ___ Monaco ___ Singapore _____ ___ Belgium ___ France ___ Israel ___ Morocco ___ Spain (STATE/CITY) ___ Cambodia ___ Germany ___ Italy ___ Netherland ___ Sweden ___ Canada ___ Gibraltar ___ Japan ___ Norway ___ Switzerland ___ China ___ Greece ___ Korea ___ Oman ___ Taiwan ___ Czech ___ Hong Kong ___ Kuwait ___ Poland ___ Turkey Republic ___ Hungary ___ Lithuania ___ Qatar ___ UAE

**SALES AGENCY AGREEMENT
MARKETING MANAGER**

Date: _____

Dear _____, (Name of Marketing Manager)

We are pleased to execute a six (6) month agency agreement with you in connection with the sales of our projects. During the period of this agreement, you are authorized to represent yourself as Marketing Manager of the International Marketing Division of Megaworld Corporation.

The following terms and conditions shall govern our agreement:

- 1. Term : Six (6) months
- 2. Project Listing : See Annex A
- 3. Commission : You shall be entitled to commission rates as specified in Annex B I.

Such commission is payable according to existing company sales policies as specified in Annex B II

- 4. Quota : You are required to produce P30,000,000.00 group net sales in six (6) consecutive months
Should have at least three (3) Marketing Associates.

5. Notwithstanding the six-month term as provided herein, it is hereby agreed that this agreement may be sooner or later terminated by the company for causes such as violation of any company policies, rules and procedures, or failure to meet the requirements during the prescribed 6-month term.
6. Conversely, this agreement may be renewed based on your satisfactory performance as reviewed by the company during the term or by your mutual agreement.
7. During the term of this agreement, you shall abide by all the rules, regulations, policies, and decisions of the management, specifically on, but not limited to, settlement of sales conflicts and action taken on the results of your semi-annual evaluation.

We look forward to a mutually beneficial relationship with you.

 (Signature over Printed Name)
 Vice President – Sales

 (Signature over Printed Name)
 Assistant Vice President

(To be filled-up by the Marketing Manager
 for business cards)

 (Signature over Printed Name)
 Marketing Manager
 Address:
 Tel. No.:
 Fax No.:
 Tax Identification No:
 E-mail:
 Viber No:
 Passport No.
 Passport ID or Any Government ID

 (Signature over printed Name)
 Satellite Office Signatory

 (Signature over printed name)
 Satellite Office Company Name

 (Signature over printed name)
 Senior Country Manager

 (Signature over Printed Name)
 Country Manager

 (Signature over Printed Name)
 Assistant Country Manager

Recruited by:

 Date

 (Signature over Printed Name)

FOR COMMISSION PURPOSES

Date: _____

Dear Sir/Madam:

THIS IS TO AUTHORIZE MEGAWORLD CORPORATION TO DEPOSIT TO MY

Bank _____ Branch _____ Metro
Manila
Provincial

Savings Account Name: _____

Savings Account No.: _____

Current Account No.: _____

Sincerely yours,

Signature over printed name
Marketing Manager

NOTE: MANNER OF RELEASE OF COMMISSIONS

1. Megaworld International will deposit commissions/checks to the account specified above
2. Commissions will be in Philippine Pesos.
3. Kindly provide the correct and updated bank account details
4. For provincial branches, applicable bank charges apply.

Please attach (2) valid government ID's or scanned copy of your latest passport and return pages 1-3 to
Megaworld International Office
As of Dec 29, 2014 (Series of 2015)



Date: _____

Dear Mr./Ms. _____

Thank you very much for joining our growing **Megaworld Corporation- International Marketing Division** family!

It is my distinct privilege to welcome you to our group of dynamic and driven real estate sales professionals operating in key territories all over the world. Just like them, you were accepted because of your knowledge, attitudes, skills and integrity that form the core of our business. It is our fervent hope that you will share in the corporate values we espouse towards the achievement of our corporate vision and dreams. In the process, we hope you achieve yours too.

We wish you all the best. Welcome to our world! Welcome to Megaworld!

Sincerely,


MS. MARIVIC M. ACOSTA
Senior Vice-President

SALES AGENCY AGREEMENT
MARKETING MANAGER

We are pleased to execute a six (6) month agency agreement with you in connection with the sales of our projects. During the period of this agreement, you are authorized to represent yourself as Marketing Manager of the International Marketing Division of Megaworld Corporation.

The following terms and conditions shall govern our agreement:

1. Term : Six (6) months
2. Project Listing : See Annex A
3. Commission : You shall be entitled to commission rates as specified in Annex B I.

Such commission is payable according to existing company sales policies as specified in Annex B II
4. Quota : You are required to produce P30,000,000.00 group net sales in six (6) consecutive months
Should have at least three (3) Marketing Associates.
5. Notwithstanding the six-month term as provided herein, it is hereby agreed that this agreement may be sooner or later terminated by the company for causes such as violation of any company policies, rules and procedures, or failure to meet the requirements during the prescribed 6-month term.
6. Conversely, this agreement may be renewed based on your satisfactory performance as reviewed by the company during the term or by your mutual agreement.
7. During the term of this agreement, you shall abide by all the rules, regulations, policies, and decisions of the management, specifically on, but not limited to, settlement of sales conflicts and action taken on the results of your semi-annual evaluation.

We look forward to a mutually beneficial relationship with you.

ANNEX "A"

LIST OF PROJECTS PER DEVELOPER		
DEVELOPER	PROJECT	LOCATION
MEGAWORLD		
	Bayshore (Phase 1,2)	Entertainment City Parañaque
	Kingsford Hotel	Bayshore City
	One Uptown Residence	BGC : Uptown Bonifacio
	Uptown Park Suites Tower 1 & 2	BGC : Uptown Bonifacio
	Uptown Ritz	BGC : Uptown Bonifacio
	8 Newtown Blvd.	Cebu
	Mactan Belmont Hotel	Cebu
	One Manchester Place	Cebu
	One Pacific Residence	Cebu
	Savoy Hotel Mactan	Cebu
	The Palladium	Iloilo -Business Park
	Lafayette ParkSquare	Iloilo
	One Madison Place (1,2,3)	Iloilo
	Greenbelt Hamilton Tower 1 & 2	Makati
	Greenbelt Madison	Makati
	One,Two,Three Central	Makati
	Paseo Heights	Makati
	Salcedo SkySuites	Makati
	The Florence	McKinley Hill
	Tuscany Private Estates	McKinley Hill
	Venice Luxury Residences	McKinley Hill
	Viceroy (1,2,3,4)	McKinley Hill
	101 Newport Blvd.	Newport City
	150 Newport Blvd.	Newport City
	81 Newport Blvd.	Newport City
	GolfHill Gardens	Quezon City
	City Place	Manila
	Noble Place	Manila
	One Eastwood Avenue (1,2)	Eastwood City

ANNEX "A"

GERI		
(Global Estates Resorts Inc.)		
	Belmont Hotel Boracay	Boracay
	Oceanway Residences	Boracay
	Newcoast Village	Boracay
	Savoy Hotel Boracay	Boracay
	Sta. Barbara Heights	Iloilo
	TwinLakes:	Tagaytay
	Domaine Le Jardin (H&L)	Tagaytay
	Vineyard Residences:	Tagaytay
	Merlot	Tagaytay
	Chardonnay	Tagaytay
	Shiraz	Tagaytay
	Alabang West	Las Pinas
MEGA / GERI		
	Pahara (in Southwoods City)	Cavite and Laguna
EMPIRE EAST		
	Metro Manila - Residential Condominiums:	
	Kasara	Pasig
	Pioneer Woodlands	Mandaluyong
	San Lorenzo Place	Makati
	The Rochester	Pasig
	Laguna - House & Lot Projects:	
	The Sonoma (Sta. Rosa)	Sta Rosa

ANNEX "A"

SUNTRUST		
	Metro Manila - Residential Condominiums:	
	Amadea	Quezon City
	Ascentia (Sta. Ana)	Manila
	Asmara (Near St. Luke)	Quezon City
	Capitol Plaza	Quezon City
	Kirana	Pasig
	Shanata	Quezon City
	Suntrust Solana (Near SM Manila)	Manila
	Provincial -	
	88 Gibraltar (Near Good Shepherd)	Baguio
	One Lakeshore Drive in Davao City	Davao City
	Cavite - House & Lot Projects:	
	Cybergreen	Dasmariñas
	Cyberville	Dasmariñas
	Gentri Heights	Gen Trias
	Governor's Hills	Gen Trias
	Verona	Silang
	Laguna - House & Lot Projects:	
	Sentosa (Calamba)	Calamba
	Lipa, Batangas - House & Lot Projects:	
	Siena Hills	Lipa Batangas

ANNEX "B"**I. THE COMMISSION SCHEME IS BASED ON A THREE-TIER STRUCTURE:**

Marketing Associate (MA) - first level in the structure.

Marketing Manager (MM) – second level in the structure. The MM receives a 1%-1.5% overriding on his group sales. The MM recruits/trains & manages the marketing associate Satellite Office (SO) – third level in the structure. It operates like a branch office and is responsible in developing and servicing the market within its territory. All marketing managers and marketing associates report directly to the satellite office in their territory.

COMMISSION RATES:**House & Lot, Lot Only:**

(EMPIRE EAST LAND HOLDINGS, INC, SUNTRUST PROPERTIES INC.)

Marketing Associate (MA) - 3.0%

Marketing Manager (MM) - 1.5%

Condominium

Marketing Associate (MA) - 2.0%

Marketing Manager (MM) - 1.0%

II. COMMISSION PROCESS SCHEDULE

1. CASH SALE: (For Megaworld, Empire East Land, and Suntrust Properties projects)
 - a. When 100% of Contract Price is paid, 100% of commission will be processed, provided:
 - a.1 a fully accomplished Request for Reservation and Offer to Purchase (RROP) and Buyer's Information Sheet (BIS) and other required documents are submitted to MI and transmitted to the concern developer
 - a.2 a signed Contract to Buy and Sell (CTS) is submitted and notarized by Megaworld
 - If no CTS, only 80% of commission will be processed.
 - 20% will be processed upon notarization of CTS.
2. DEFERRED SALES:
 - FOR MEGAWORLD CORPORATION PROJECTS (please see annex A)
 - a. When 5% of contract price is paid, 10% of commission will be processed
 - b. Each time 5% of contract price is paid, 10% of commission will be processed
3.
 - a. When 30% of the contract price is paid, the remaining balance or 50% of the commission will be processed based on the breakdown below

Breakdown of 50%

c.1 upon payment of 30%	(10%)
c.2 submission of signed CTS and already notarized	(20%)
c.3 submission of complete Post Dated Checks (PDCs) for the Monthly Amortizations are submitted	(20%)

Note 2: For projects with interest bearing financing scheme 5% of total contract should be based on the principal portion paid only.

FOR EMPIRE EAST LAND HOLDINGS, INC PROJECTS (please see annex A)

- a. When Reservation Fee and 5 Monthly Amortizations (MAs) are paid 30% of commission will be processed
- b. When another 6 MAs are paid another 30% of commission will be processed
- c. When another 5MAs plus 1 Lump sum are paid and with signed Contract to Sell (CTS) 40% balance on commission will be processed.

NOTE: For Megaworld and Empire East projects, client may pay through the following bank accounts of Megaworld Corp.

A. MEGAWORLD CORPORATION

1. PESO ACCOUNT

ACCOUNT NAME : MEGAWORLD CORPORATION
ACCOUNT NO. : Peso Savings Account # 123-800-2488
BANK : BANCO DE ORO
SWIFT CODE : BNORPHMM
BRANCH : TORDESILLAS Branch
ADDRESS : Unit 104 Salcedo Place Condominium
Tordesillas St., Salcedo Village, Makati City

2. USDOLLAR ACCOUNT

ACCOUNT NAME : MEGAWORLD CORPORATION
ACCOUNT NO. : US\$ Savings Account # 123-0011003
BANK : BANCO DE ORO
SWIFT CODE : BNORPHMM
BRANCH : TORDESILLAS Branch
ADDRESS : Unit 104 Salcedo Place Condominium
Tordesillas St., Salcedo Village, Makati City

Check payments should be payable to MEGAWORLD CORPORATION submitted/sent to Megaworld International's Office c/o Ms. Maria Lyn Añoaso or Louie Buta at 12/F Petron Mega Plaza Building 358 Sen. Gil Puyat Ave., Makati City 1200 with telephone numbers (632) 8899115, 8899114, Fax (632) 8897393.

B. EMPIRE EAST PROJECTS

1. ALL PROJECTS EXCEPT PIONEER WOODLANDS AND SAN LORENZO PLACE

ACCOUNT NAME : EMPIRE EAST LAND HOLDINGS INC.
ACCOUNT NO. : Peso Account # 7-292-90814-4
BANK : METROBANK
BRANCH : Paseo de Roxas

ACCOUNT NAME : EMPIRE EAST LAND HOLDINGS INC.
ACCOUNT NO. : Peso Account # 00-124-000032-0
BANK : UNIONBANK
BRANCH : The World Centre Bldg.

ACCOUNT NAME : EMPIRE EAST LAND HOLDINGS INC.
ACCOUNT NO. : Peso Account # 8132-038687
BANK : CITIBANK
BRANCH : Paseo de Roxas

ACCOUNT NAME : EMPIRE EAST LAND HOLDINGS INC.
ACCOUNT NO. : Peso Account # 132-114761-5
BANK : UNITED COCONUT PLANTERS BANK
BRANCH : Alfaro

2. FOR PIONEER WOODLANDS

ACCOUNT NAME : EMPIRE EAST LAND HOLDINGS INC.
ACCOUNT NO. : Peso Account # 7-292-51897-4
BANK : METROBANK
BRANCH : Paseo de Roxas

3. FOR SAN LORENZO PLACE

ACCOUNT NAME : EMPIRE EAST LAND HOLDINGS INC.
ACCOUNT NO. : Peso Account # 7-292-51930-0
BANK : METROBANK
BRANCH : Paseo de Roxas

Check payments should be payable to EMPIRE EAST LAND HOLDINGS INC. submitted/sent to Megaworld International's Office c/o Ms. Maria Lyn Añoso or Louie Buta at 12/F Petron Mega Plaza Building 358 Sen. Gil Puyat Ave., Makati City 1200 with telephone numbers (632) 8899115, 8899114, Fax (632) 8897393.

C. GLOBAL-ESTATE RESORTS, INC. PROJECTS
ALL PROJECTS EXCEPT TWIN LAKES

1. PESO ACCOUNT

ACCOUNT NAME : GLOBAL-ESTATE RESORTS, INC.
ACCOUNT NO. : SA# 00-415-030448-6
BANK : BANCO DE ORO UNIBANK, INC.
BRANCH : Pasig-Meralco

2. DOLLAR ACCOUNT

ACCOUNT NAME : GLOBAL-ESTATE RESORTS, INC.
ACCOUNT NO. : \$SA# 10-415-032091-0
BANK : BANCO DE ORO UNIBANK, INC.
BRANCH : Pasig-Meralco

FOR TWIN LAKES

1. PESO ACCOUNT

ACCOUNT NAME : TWIN LAKES CORPORATION
ACCOUNT NO. : SA# 00-415-030790-6
BANK : BANCO DE ORO UNIBANK, INC.
BRANCH : Pasig-Meralco

2. DOLLAR ACCOUNT

ACCOUNT NAME : TWIN LAKES CORPORATION
ACCOUNT NO. : \$SA# 10-415-032106-2
BANK : BANCO DE ORO UNIBANK, INC.
BRANCH : Pasig-Meralco

Check payments should be payable to GLOBAL-ESTATE RESORTS, INC. (for Savoy, Newcoast, Oceanway and SBH Projects) and TWIN LAKES CORPORATION (for Twin Lakes Projects) and be submitted/sent to Megaworld International's Office c/ Ms. Maria Lyn Añoaso or Louie Buta at 12/F Petron Mega Plaza Building 358 Sen. Gil Puyat Ave., Makati City 1200 with telephone numbers (632) 8899115, 8899114, Fax (632) 8897393.

D. BAYSHORE RESIDENTIAL RESORT

1. PESO ACCOUNT

ACCOUNT NAME : MANILA BAYSHORE PROPERTY HOLDINGS, INC.
ACCOUNT NO. : 1230078922
BANK : BANCO DE ORO

2. DOLLAR ACCOUNT

ACCOUNT NAME : MANILA BAYSHORE PROPERTY HOLDINGS, INC.
ACCOUNT NO. : 101230082814
BANK : BANCO DE ORO

MM's Copy

Check payments should be payable to MANILA BAYSHORE PROPERTY HOLDINGS, INC. and be submitted/sent to Megaworld International's Office c/o Maria Lyn Añoso or Louie Buta at at 12/F Petron Mega Plaza Building 358 Sen. Gil Puyat Ave., Makati City 1200 with telephone numbers (632) 8899115, 8899114, Fax (632) 8897393.

IMPORTANT NOTE:

For proper posting of payments and verification purposes, please ensure that *CLIENT'S FULL NAME*, *PROJECT AND UNIT* are indicated on all remittance slips and checks and should be forwarded thru fax at 632-889-7393 or thru email to the following persons-in charge:

Reservation Payments	: Barbie Bartolome – sig.mwi@gmail.com
Monthly Amortization Payments	
Retail: Suntrust Properties	: Maricris de la Cruz -ss6.mwi@gmail.com
GERI & EMPIRE	: Rose Ann Giron –ss12.mwi@gmail.com
Megaworld	: Sunshine Gabayno-ss7.mwi@gmail.com
Bulk:	
SPI Projects/ EELHI Projects	: Feliza Cabotaje – ss8.mwi@gmail.com
MEGA & GERI	: Nikko Tolentino – ss9.mwi@gmail.com
CCD Supervisors: Subsidiaries	: Louie Buta – ss2.mwi@gmail.com
Megaworld	: Maria Lyn Añoso – ss1.mwi@gmail.com

Legend:

- SPI - Suntrust Properties Inc
- EELHI - Empire East Land Holdings, Inc
- MEGA - Megaworld Corporation
- GERI – Global Estates Resorts Inc.

FOR SUNTRUST PROJECTS (please see annex A)

a. When 1.% of the Contract Price is paid 5% of commissions will be processed provided:

- a.1 Signed RROP and BIS are properly filled and already submitted with the approved terms of payments.
- a.2 Each time 1.% of Contract Price is paid 5% of commissions will be processed, but for the last 5% to be processed, all in house financing requirements should have been submitted:

a2.1 **IN HOUSE FINANCING REQUIREMENTS:**

- a) Initial document requirements upon reservation
- b) Document requirements upon full DP
- c) If applicable (reservation or DP stage)

FOR OVERSEAS FILIPNO INVESTORS

1. Buyer's Information Sheet
2. Application for In-House Financing Form
3. Certificate of Employment & Compensation
4. Payslip (2 months latest)
5. **Birth Certificate (if single)/
Marriage Contract (if Married)/
Death Certificate (if widow/widower)**
2. ID Picture (1x1)-2 pcs. (including spouse, if married)
3. **Two(2) Government IDs (including spouse, if married)**
4. **Passport (current)**
5. Notarized Special power of Attorney (if buyer/spouse in abroad) (if applicable)
10. Two (2) Government IDs of Attorney-in-fact

FOR LOCALLY EMPLOYED:

1. Buyer's Information Sheet
2. Application for In-House Financing Form
3. Certificate of Employment & Compensation
4. Income Tax Return (Latest for the last 2 yrs)
5. Payslip (2 months latest)
6. **Birth Certificate (if single)/
Marriage Contract (if Married)/
Death Certificate (if widow/widower)**
7. ID Picture (1x1)-2 pcs. (Including spouse, if married)
8. **Two (2) Government IDs (including spouse, if married)**
9. **Community Tax Certificate**
10. Notarized Special power of Attorney (if buyer/spouse in abroad) (if applicable)
11. Affidavit of Income (for buyers who cannot submit proof of income)
12. Two (2) Government ID's of Attorney-in-fact

FOR SELF-EMPLOYED

1. Buyer's Information Sheet
2. Application for In-House Financing Form
3. Business Registration Permit
6. Income Tax Return (Latest for the last 2 yrs)
7. Audited Financial Statement
6. **Birth Certificate (if single)/
Marriage Contract (if Married)/
Death Certificate (if widow/widower)**
7. ID Picture (1x1)-2 pcs. (Including spouse, if married)
8. **Two (2) Government IDs (including spouse, if married)**
9. **Community Tax Certificate/Passport**
10. Notarized Special power of Attorney (if buyer/spouse in abroad) (if applicable)
11. Affidavit of Income (for buyers who cannot submit proof of income)
12. Two (2) Government IDs of Attorney-in-fact

Note: For Suntrust Properties, Inc. projects, client may send their payments through the following bank accounts:

1. PESO ACCOUNT

ACCOUNT NAME : SUNTRUST PROPERTIES, INC.
 ACCOUNT NO. : Peso Account # 00-8523-0112-52
 BANK : BANK OF THE PHIL. ISLAND
 SWIFT CODE : BOIPHMM
 ROUTING# : 02100021
 BRANCH : McKinley Hill fort Bonifacio Taguig City

ACCOUNT NAME : SUNTRUST PROPERTIES, INC.
 ACCOUNT NO. : Peso Account # 00-124-000029-0
 BANK : UNIONBANK OF THE PHILS.
 SWIFT CODE : UBPHPHMM
 BRANCH : G/f The World Centre Bldg.

2. USDOLLAR ACCOUNT

ACCOUNT NAME : SUNTRUST PROPERTIES, INC.
 ACCOUNT NO. : US\$ Account# 13-124-000108-8
 BANK : UNIONBANK OF THE PHILS.
 SWIFT CODE : UBPHPHMM
 BRANCH : G/f The World Centre Bldg

ACCOUNT NAME : SUNTRUST PROPERTIES, INC.
 ACCOUNT NO. : US\$ Account # 390-9623000-16
 BANK : PHILIPPINE NATIONAL BANK
 ROUTING# : 0260-0330-7
 BRANCH : Makati Avenue

Check payments should be payable to SUNTRUST PROPERTIES, INC submitted/sent to Megaworld International's Office c/ Ms. Maria Lyn Añoaso or Louie Buta at 12/F Petron Mega Plaza Building 358 Sen. Gil Puyat Ave., Makati City 1200 with telephone numbers (632) 8314170, 8899114, Fax (632) 8897393.

Please make sure that client's full name, project and unit should be indicated on all remittance slips and should be forwarded to us thru email @ ss1.mwi@gmail.com and cc ss2.mwi@gmail.com or through fax at 632-8897393 c/o Ms. Maria Lyn Añoaso or Louie Buta

III. MANNER OF RELEASE OF COMMISSIONS:

Megaworld will deposit commissions/checks to the account specified by the Satellite Office or Marketing Manager or Marketing Associate.

Commissions will be in Philippine Pesos.

All concerned sales agents should submit a letter authorizing Megaworld Corporation to deposit to the sales agents specified account number. (See page 17)

FOR COMMISSION PURPOSES

Date: _____

Dear Sir/Madam:

THIS IS TO AUTHORIZE MEGAWORLD CORPORATION TO DEPOSIT TO MY

Bank _____ Branch _____ Metro
Manila
Provincial

Savings Account Name: _____

Savings Account No.: _____

Current Account No.: _____

Sincerely yours,

Signature over printed name
Marketing Manager

NOTE: MANNER OF RELEASE OF COMMISSIONS

1. Megaworld International will deposit commissions/checks to the account specified above
2. Commissions will be in Philippine Pesos.
3. Kindly provide the correct and updated bank account details
4. For provincial branches, applicable bank charges apply.

Please attach (2) valid government ID's or scanned copy of your latest passport and return pages 1-4 to Megaworld International Office.